

**Parks and Leisure Playing pitches agreements policy
Outline Engagement plan (draft)**

Stakeholders	Main methods of engagement	Timeframe (deadline)
Internal	November Committee meeting	November 12
	Officer operational implementation project team (P&L, Legal, Estates, Property& Projects, Community, HES)	November 12 – March 13
	Members/ Area working group workshop as required	December 12/ February 13
External	Short needs survey from sporting organisations (online and paper)	November 12
	Liaison with current partners (FMAs, Leaseholders, Licence agreements etc)	November 12 – February 13
	Collaborative focus group made up of key stakeholders including representative bodies and Codes from all levels	December 12
	Focus group with Active Belfast partnership	Jan/ Feb 2013
	Series of round table workshops for the sporting and community/ voluntary fraternity to Q&A the new approach and its implications when implemented	Nov – March 13
	Dedicated web page and public advertising of draft policy	
	User Engagement built in when implemented	April 13 onwards